

## **APE MEETING December 8th, 2015**

**Attendance:** Austen, Joleen, Denise, Maggie, Aaron, Genevieve, Lindsay, Dee, Andrea, Simona, Carolyn

**1. Adoption of Agenda:** Lindsay motioned, Maggie seconded.

**2. Adoption of Minutes from Nov. meeting.** – Maggie motioned, Carolyn seconded.

**3. President's report** – Simona sent out an email from The Federation de Parents Francophone de la C.B. asking parents to fill out a survey concerning the changes that the CFS is presently proposing to 5 policies. They would like parents to fill it out by Dec. 15<sup>th</sup>.

**4. Treasurer's report** – Total expenses: \$5814.00 Net income: \$1771.90 Balance of account today is \$5559.69. Maggie and Genevieve met this week to clear up a few issues regarding who was to be picking up money from the office and dealing with cheques, etc. Maggie made up 2 forms to be used (Funds Request Form and Event Deposit Form) to make things more formal. From now on anyone that organizes a fundraiser will collect the money from the office, add it up and pass it on along with a form to Genevieve. There is also a concern by some that cheques for grocery cards are not being cashed on time. Maggie has set up for email transfer for those preferring this option. Genevieve also wanted to know how much does the APE want to spend on grocery cards. Aaron put forward a motion to spend 'as needed' for grocery cards for the rest of the year. Maggie seconded, everyone approved.

**5. Principal's report** – Jeanne was absent.

**6. Roles and Responsibilities of vice president-** Maggie will check the bylaws online.

**7. Formalizing Document** – As mentioned above, Maggie created 2 forms to be used by anyone involved in fundraising.

**8. Fundraising-** Simona made a motion to have a fundraising committee. Denise seconded, everyone was in favor. Maggie, Carolyn, and Andrea have agreed to take it on. This committee will still be a part of the APE and ideas will still be discussed at APE meetings, but they will also meet to discuss fundraising ideas and will be there to support anyone who has an idea and who may need help to put it into action. *Hot Lunches-* Dec 3<sup>rd</sup> hot lunch had 56 orders and made \$168.03, and the Nov. 16<sup>th</sup> lunch had 64 orders and made \$156.03. Maggie, Wendy and Carolyn are organizing a Christmas turkey lunch for the 18<sup>th</sup> which will be by donation (\$2) but will be available for the whole school. Wendy made a motion to spend as needed for this lunch. Maggie seconded, all in favor. For January, 3 lunches are planned and the form for all 3 will be sent out next week. The plan is to do 3 lunches per month with one of the three being some type of ethnic cuisine.

**9. Grocery Cards-** Card inventory : Safeway 44, Save-on 10, QF 2, MB 14, EcoS 8. Card Sales Profit: Safeway \$336, Save-on \$320, QF \$72, MB \$60, EcoS \$8. Total Profit \$796.00. There was some discussion about possibly dropping the less popular stores, but it was agreed that because people do buy all of them for now we will continue with the 5 stores.

**10. Concert de Noel** – Dec. 17<sup>th</sup> at 6:00 pm. In the past parents have helped to decorate the gym. Not sure if anyone is available to do it this year or if there are any decorations to be used.

**11. Patinage de Noel-** A bus is taking the students to the complex Friday after school. APE is paying \$287.85 (pretty sure this includes rentals). Last year Manu and a few others played music on the ice free of charge. This year they are asking the APE to pay \$50 for them to play. Hot chocolate is usually provided for students – can we purchase if from the complex this year? Lindsay and Joleen will look into this.

**12. Choir** – The choir will be performing at the Evergreen and at Willingdon Creek next Wednesday at lunch (students going by bus). The students have made Xmas cards for the residents which they will hand out after singing. Andrea also mentioned that a few parents of students in choir have asked if they can donate money to the choir. Since the fee has already been paid, she suggested asking parents to donate directly to the APE. An email will be sent out before the spectacle de Noel letting parents know they can donate at the concert (jar will be available to put donations into).

**13. Home to School Communication** – Some parents are concerned with the lack of communication between school and home. This issue has been discussed at APE meetings in the past and not much has been done to resolve it. Simona asked a few other parents if they would like to sit down with her and write a letter to the staff outlining their concerns and what they would like to see changed (ie. Monthly report from teachers). Simona, Wendy and Maggie will do this in the near future.

**14. Sex-Ed** – Parents would like Leta B. to come and talk to students. Simona will contact her to discuss this.

Next meeting will be January 12th, 2016.